

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**October 28, 2020**

Council President Ralph Paolone called the meeting to order at 6:02 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act. And read the following statement: In light of the Governor's issuance of Executive Order 107, tonight's City Council meeting is being live streamed through Zoom. Instructions on how to attend the meeting via Zoom are posted on the City's website.

**FLAG SALUTE**

Councilman Eric Ford led the flag salute.

**1. Roll Call**

Present: Mayor Darren Matik (via live stream); Councilwoman June Byrnes; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon (via live stream); Councilman Brian Heun; Councilman Matt Levinson (via live stream); and Council President Ralph Paolone.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor (via live stream); Vince Polistina, City Engineer (via live stream); Anthony Strazzeri, CFO (via live stream); Chief John Hamilton, Police Department; and Leigh Ann Napoli, Municipal Clerk.

**2. Approval of Minutes Without Formal Reading**

Councilman Ford motioned, seconded by Councilman Levinson, to approve the minutes of the October 14, 2020 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

**3. Councilwoman Byrnes**

**A. Neighborhood Services**

1. Councilwoman Byrnes reported that the Neighborhood Services Committee met with Laurie Montgomery and Tim Longnecker. The Committee discussed the background checks for all the volunteer coaches and the process being used. They also agreed to decorate the parks and bike path for the upcoming holidays. They did not agree to hold a holiday event that would encourage social gatherings due to the Pandemic. They are communicating with George Butrus about lighting a tree at Memorial Park. However, any lighting event would be socially distanced. She reiterated that the committee could not approve any mass social gatherings. Council President Paolone agrees with the committee's decision. He reads the Mayor's COVID reports and the numbers are on the rise again.

**4. Councilman Ford**

**A. Planning & Development**

1. Councilman Ford advised of a Resolution approving temporary signage for Jersey Shore Aesthetics & Wellness.

**5. Councilman Gordon**

**A. Engineering**

1. Councilman Gordon discussed a Resolution on the agenda approving a Change Order No. 1-Final with Arawak Paving for the 2019 resurfacing of Brighton Drive Development. That project included the paving of River Drive, Sterling Avenue, Wilson Avenue, Davis Avenue, and Brighton Drive. It also included the removal of some trees and sidewalk repairs. The change is a reduction in the amount of the contract of \$25,346.36 due to the drop in asphalt prices.

2. Councilman Gordon discussed a letter the City received from the Mayor of Northfield looking for a letter of support from Linwood for Northfield's grant application to upgrade their bike path. Somers Point just recently completed upgrades to their bike path. Councilman Gordon advised that Linwood's Engineering Committee is also discussing plans for upgrades to Linwood's bike path.
6. Councilman Heun
  - A. Public Safety
    1. Councilman Heun discussed the 2020 General Election voting procedures and advised the public that information is posted on the City's website if they have any questions.
7. Councilman Levinson
  - A. Revenue & Finance
    1. Councilman Levinson discussed a Resolution on the agenda authorizing an application to the Local Government Emergency Fund (CRF) Grant for the City's COVID expenses.
    2. Councilman Levinson advised of a Resolution authorizing a refund of an overpayment of taxes for 103 E. Dawn Drive due to 100% total disabled Veterans status.
    3. Councilman Levinson advised of a Resolution authorizing the cancellation of property taxes for Block 12 Lots 2 & 20 (Cleveland Avenue) due to the City recently purchasing the lots.
8. Council President Paolone
  - A. Administration
    1. Council President Paolone advised of a Resolution approving an amendment to Raffle License No. 2020-20-A for Gilda's Club.
    2. Council President Paolone discussed new JIF policies that will be added to the City's Policy and Procedure Manual. One of them being the Protection and Safe Treatment of Minors, which Councilwoman Byrnes discussed earlier that will require all employees and volunteers to have background checks completed.

At 6:10 P.M., Council President Paolone adjourned the Caucus meeting and began the Regular meeting.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk